

Tender Number: T38/09/21

Tender description: Appointment of a panel of service providers for the provision of forensic investigation services

Question and Answers Version 1

No.	Question	Type	Answer
1	Must the tender document be completed electronically or by pen?	Administrative	<i>Bidders may elect how the tender document will be completed</i>
2	Can the Tender ONLY be sent electronically to tender@idc.co.za?		<i>Refer to the bid document, page 4 paragraph 4, Instructions on submission of Bids</i>
3	Is this an open or closed tender?		<i>Yes, this is an open tender published on the IDC website (www.idc.co.za) and the National Treasury e-tender portal (www.etenders.gov.za)</i>
4	Can you confirm who is on the IDC Panel?		<i>Currently there is no Forensic Investigation panel in place</i>
5	Are law firms able to participate in this RFP or is it for auditing firms only?		<i>Received bids will be evaluated in terms of the requirements stipulated in the issued bid document.</i>
6	If law firms are able to participate, are we able to partner with an auditing firm as part of a consortium?		<i>Refer to the bid document, page 9, paragraph 12, Returnable schedules, pages 25-26 Bidding Structures and pages 36 and 43.</i>
7	If we are able to submit as a consortium, what company details will you require for this?		<i>Refer to the above answer to question 6</i>
8	We note that this is an electronic submission and your mailbox accommodates 50MBs. Are we able to send more than one email should our response exceed 50MBs?		<i>Yes, bidders are allowed to send multiple emails. Bidders must ensure that all the emails reach the IDC before the closing date and time of the bid.</i>
9	Page 9, paragraph 12.3.14 requests that we provide Annual Financial Statements. We deem our Annual Financial Statements as confidential and have put together a financial declaration letter which showcase for a period of 5 years, our Annual Turnover, Current Assets and Current Liabilities. Will the IDC accept this declaration in place of our Annual Financial Statement? From this document you will be able to gage our turnover to determine which category we fall into (category 1 or 2).		<i>The mentioned information will suffice.</i>
10	Page 12, paragraph 14 encourages firms to partner with black owned firms. Is this a mandatory requirement? Should a firm decide to submit without partnering with a black owned firm, will the firm be penalised or marked down in any way?		<i>This does not form part of the mandatory requirements.</i>

11	Page 23 states that the hourly rates to be included are only for information purposes and not evaluation purposes. Can you advise how or when rates will be decided, or whether a standard rate card will be applicable to all firms?	<i>Since this is a panel appointment and services are required on an ad-hoc basis, the allocation of work to approved panelists for specific investigations will consider price evaluations at the time of engagement. IDC further reserve the right to negotiate a standard rate card with approved panelists.</i>
12	We would just like enquire about the requirements referring to "original documents" and "certified copies" of documents. Because the proposals will be submitted electronically, these requirements seem redundant and impractical? Documents cannot be electronically certified and originals cannot be submitted.	<i>Documents can be certified and submitted electronically, however we take note that "original documents" cannot be submitted electronically.</i>