

Tender Number: T13/03/19

Tender description: REQUEST FOR PROPOSAL FOR THE PROVISIONING OF PHYSICAL SECURITY (GUARDING) SERVICES AT IDC HEAD OFFICE

Question and Answers Version 1

No.	Question	Type	Answer
1	Vetting (i.e. Polygraph) is not included, should that be included in the costing for the vetting of the intake of the security officers?	Technical	As stipulated in the bid document vetting of security officers is a requirement and it must be done with SAPS once a year. This covers the basic vetting of Guards with SAPS (criminal record checks as well as PSRIRA accreditation checks). Bidders are therefore required to take that into consideration when providing costing. Bidders must make sure that they do not deploy officers that have criminal records. Polygraph test is therefore not a requirement at this stage and should not be included in the costing.
2	Tell us where in the JHB CBD will the guards need to be dropped off and how many kilometers it is to the IDC.	Technical	That will depend on the pickup points based on the team that will be deployed at the IDC. Most officers use trains so pickup points can be from Park station, Jeppe Station to the IDC. The pickup points are really up to the discretion of the bidder, however the JHB CBD is found to be most accessible by many security Guards as this is the Central Business District with ample transportation in and out of the CBD.
3	Can you please indicate what model is the X-ray machine on site so that we can get the Officers trained on them	Technical	The X-Ray Machines on site are FISCAN SLS-V5030B. However Guards must be able to operate X-ray machines and must be trainable on the IDC existing machines.
4	Is there going to be an opportunity to see the site to see the types of jobs the security officers are doing.	Technical	No we will provide the Job specification to the successful bidder only, however the posts are already indicated in the Tender document.
5	Can a bidder use security guards from a secondary security company as independent contractors to tender for this work at the IDC?	Technical	No, the IDC intends to appoint a security company to take full responsibility of IDC security requirements as called for in the security tender.
6	For the ICASA certificate if one has applied for it and has not received the certificate yet will proof of payment be sufficient.	Technical	No, proof of payment will not be sufficient as stipulated in the tender document, bidders must submit a valid ICASA certificate.
7	The tender document makes mention of the price increase however it is required that the price be provided for three years. Must the escalation be estimated.	Technical	For purposes of ensuring fair price comparison bidders are required to use the current PSIRA rate and only include annual management fees increment. So for the PSIRA rate please provide the current rate for the whole three years.
8	Can you please provide the specification of the bus	Technical	The 32 seater bus will be sufficient.

9	The pricing on the costing is VAT exclusive for the Guards is that fine?	Technical	Yes, the price must be VAT exclusive. Bidders must follow the costing model as stipulated in the tender document.
10	Is it up to the security company to make sure that the guards have transport or is it a must as indicated by the IDC to have a bus. As some of us are starting and we will not have the facilities.	Technical	For comparison purpose the Bus is required and must be quoted for in your bid response.
11	Are JVs allowed to tender and does the Joint Venture partner need to be in a meeting.	Commercial	Yes, Joint Ventures can tender. The JV should be representend at the briefing session and the attendance register should be completed with the credentials of the JV as this was a compulsory briefing session. Furthermore the JV must submit a consolidated BEE certificate, both comapnies need to be registered in CSD and have a tax complinat status.
12	Is there any other training that is required e.g. Fire figting and do bidders need to provide pricing for that	Technical	The proposed costing per guard should include the basic training as per the PSIRA costing guidelines and should include fire fighting for all guards deployed.
13	In case of emergencies can you please indicate the type of the vihicle required.	Technical	As stipulated in the pricing model in the tender document the type of vehicle required are Armoured vehicle (Light duty Vehicle (LDV) bakkie)
14	Page 16 of the Tender document under paragraph 3.3 list the Grades of Officers required and list A+, and I would like to find out what constitute an A+ as PSIRA has A and not A+	Technical	Please note that A+ refers to a Deputy Site Manager and Site Manger and both must have a PSIRA Grade A and an additional qualification preferable a security management certificate as a minimum or a diploma.
16	Page No. 61 Request that we complete Annexure A for each shareholder holding more than 25% - however no Annexure A attached	Commercial	Refer the attached
17	Please be so kind and clarify the x-ray scanning training required and which officers should receive this training	Technical	All Grades C's and B's should have operational x -ray scanning training.
18	We notice that the site manager, his deputy and the shift leaders need to be computer literate. Please advise if we are to supply them with laptops, printers etc.	Technical	No, IDC will provide computers when necessary.
19	Please advise required vehicle for on-site reaction as well as the estimate monthly km to base the quote on.	Technical	The vehicles required is limited to armed response during unrest at the IDC site and will be utilized on an adhoc basis only. There is therefore no need to have a vehicle stationary on site at the IDC. The Kilometers is dependednt on your location relative to the IDC offices.

20	Please advise if you require any emergency equipment on site. If so, please specify.	Technical	Emergency equipment is not required to on site. However bidders should quote for these items as listed in the tender document i.e.under paragraph 8.2 of the costing model which will be required on an adhoc basis.
21	Please advise if the IDC would consider us taking over current employees on site or if you will require a complete new compliment of personnel.	Technical	The bidder can use its discretion, however due consideration to the relevant labour laws and Psira regulations must be adhered to.
22	Should you wish for us to take over current staff. Please advise salaries of people on restricted salaries such as Site Manager, Deputy Manager and Team Leaders.	Technical	The bidder can use its discretion, however due consideration to the relevant labour laws and Psira regulations must be adhered to.
23	Kindly please advise if one can still participate even if the company is not registered with FICA	Commercial	FICA compliance is an IDC requirement.
24	RE: page 25 - clause 5.2.1 corporate security experience and professional conduct of bidder. Question refers: " bidder must provide three references letters by 3 of its corporate clients where similar services are or have been rendered" Does that mean + - 45 – 55 security guards at any 1 (one) site, or can we refer to a corporate client with more than 346 guards located at more than one site?	Technical	The Clause refers to a corporate site that is a Head Office where similar number of guards (or more) is utilised to render the services as called for in the tender.
25	As we are to submit 2 Hard copies, is each copy surpose to have its own Company certificates and other required documents?	Commercial	Yes.
26	I realized they are female Officers at your premises. Is this a requirement by IDC and how many should be female officers	Technical	The IDC has no preference in this regard.
	Will you please advise if we need to have a fully-fledged operating control room in Gauteng.Our head office is situated in Cape Town and we have a control room in Cape Town.		No, the control does not need to in Gauteng only.