

Tender Number: T08/06/16

Tender description: Rental of Multi-Functional Printers

Question and Answers Version 1

No.	Question	Type	Answer
1	I would just like to know if an audited financial statement is still required for companies that are new and have not operated as yet.	Admin	If bidder does not have financial statement, the bidder must submit a letter from the accountant confirming their financial position and projected figures.
2	How many users would need to have access to printing and copying?	Technical	900-1000 users
3	How many sites are included in the tender?	Technical	One (1) site i.e. IDC Head Office.
4	When you refer to the monthly volume of a unit, are you referring to: a. Duty Cycle b. Maximum Volume c. Average Volume	Technical	We are referring to the Average Volume
5	When is your proposed contract start date?	Admin	It is estimated that the contract will start in September 2016. However this will be discussed and negotiated with the successful service provider.
6	Are you able to disclose the brand of the multi-functional printers currently running/that will be replaced?	Technical	The current installed printers are Konica Minolta